



CAMP RIPPLING BROOK

Activity Specialist Job Description

Job Title:	Activity Specialist
Classification:	Full-Time, Seasonal
Compensation:	Starting at \$15.00/hour
Reports to:	Camp Director
Core Responsibilities:	Campers & Staff while in Program Area
Duration:	July 3-August 11, 2023 Staff training and other mandatory events
Location:	Ashton United Methodist Church 17314 New Hampshire Ave, Ashton, MD 20861

Our Mission: Rippling Brook develops future leaders through building confidence and character. We strive to show respect for all, teach responsibility, and keep safety as a priority. The camp environment offers the unique opportunity to try new things, create new memories, and develop as individuals all while being a part of the Rippling Brook family.

Our Vision: Camp Rippling Brook's vision is for a better tomorrow where the youth of today develop into caring and compassionate leaders.

Our Pillars: Exploration, Growth, Belonging

Our Program Goals:

- To provide opportunities that stimulate the development of an individual's self-esteem.
- To provide a place for an individual to belong and feel a part of a community.
- To provide a fun experience while also inspiring a desire for lifelong learning and adventure.
- To instill respect and responsibility in all individuals.
- To allow growth of individuals by nurturing and focusing on the development process.

Our Camper Goals: Build a community, create memories, try new things, have fun!

Best Candidate: Rippling Brook is most interested in finding the best candidate for the job, and we understand that person may not match all our described functions in a job posting. We encourage all to apply and tell us why you may be the best candidate.

Position Purpose & Description: An Activity Specialist is primarily responsible for planning and implementing their assigned core activity/program area while assisting counselors with supervision of campers. In addition, an Activity Specialist is also responsible for creating a healthy and safe environment, being engaged, participating, providing additional programming and supervision as necessary, and ensuring a high-quality experience. All staff are expected to create a positive camp community focused on working as a team and providing support to all.

Essential Job Functions:

- Ensure safe, high quality camper experiences
- Serve as a positive & professional role model
- Ensure the highest quality of care is provided to campers
- Manage and facilitate core activity/program area



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- Plan, facilitate, implement, and supervise an assigned core activity/program area
- Responsible for implementing all safety requirements for assigned core activity/program area
- Work as a team with other staff to create a positive and supportive community
- Assist other staff with planning and carrying out activities & camp procedures
- Promotes healthy, positive, and inclusive relationships
- Stays alert to the health and safety of all
- Supports the camp leadership staff to ensure a positive experience for families
- Ensures all supplies and program needs are ready and addressed for campers
- Maintains a safe and clean environment
- Interacts and participates while engaging with campers throughout their experience
- Report needs/issues to the appropriate supervisor immediately
- Other duties as needed

Qualifications:

Required

- Must be at least 18 years old or graduated High School
- Must be able to pass a criminal background check
- Able to build, strong positive relationship with children to serve as a role model
- Experience in assigned core activity/program area
- Certified or able to become certified in core activity/program area as required by licensing or accreditation standards
- Must be able to complete all pre-camp staff training

Preferred

- Certifications: Basic First Aid, CPR/AED
- Experienced and skilled in teaching the assigned core activity/program area
- Experience working with children in a professional capacity

Diversity Statement - A Place for All: Rippling Brook is made up of people from every walk of life that come together to create an environment where everyone can belong. We are a community that works together to ensure that everyone, regardless of cultural background, ethnicity, faith, gender, gender identity, ideology, income, national origin, race, and/or sexual orientation, has a safe place to be treated with respect and dignity.

Non-Discrimination Policy: Camp Rippling Brook, LLC doing business as Rippling Brook is an equal opportunity employer. We believe an inclusive and diverse workforce is invaluable. We encourage applications from all qualified individuals regardless of race, color, religion, gender, sexual orientation, gender identify or expression, age, national origin, marital status, citizenship, disability, veteran status, or any other characteristic protected by applicable law. Rippling Brook does not discriminate internally or externally based on the characteristics previously described or any other status/characteristic prohibited by applicable law in the United States. Rippling prohibits any such discrimination or harassment and no person(s) may be denied service and/or employment on the descriptors previously noted.



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Signatures/Acknowledgement:

I have read and understand the job description for my position at Rippling Brook. I also understand that the above is intended as a general outline of the work to be performed by those in the position in the job description. This is not an exhaustive list and the organization reserves the right to amend the description as necessary to meet its needs.

Print Name

Signature

Date